

**Compass Advisory Team conference call
July 31, 2001**

Present: Joe Hollister, Jerry Kast, John Kinar, Tom Kochanski,
Alison S. Lebwohl, Anne Monks, Mike Ostrenga, Matt Rauch

Guests: Brian Brock, Paulette Hanna, Del Laughlin, Dick Stark

Unable to attend: Brian Gaber, Scott Schnacky, Tom Walther, Gary Kennedy

Mysteriously missing in action: Jack Yates

Topic	Discussion & decisions	Tasks & owners
Letter to county commissioners	<ul style="list-style-type: none"> • Benefits to emphasize: We will be able to focus on those activities that are most important to safety and preservation of investment; we will be accountable to citizens; we will have clear price tags for different service levels. • Note: be careful of emphasizing the legislature, since that's a secondary benefit. • Materials to include: send by mail. Include brochure, bulleted summary of A-Team meeting, bulleted summary of S-Team meeting. • Time frame: 3 weeks to do ratings with night rating. • 5th paragraph: replace the current sentence about time commitment, with one about the above time frame being a conservative estimate. • Costs: If we can offer to reimburse counties for costs, we should do so. Find out from Scott. • Close: reiterate opening benefits. 	<p>Alison will revise letter and send out with appropriate materials.</p> <p>Alison will talk to Scott about reimbursing counties for costs.</p>
A-Team notes	These look good. John offered some minor changes. The final version should include a list of team members and their affiliations.	<p>Team members will email additional comments, if any.</p> <p>Alison will revise accordingly.</p>
S-Team notes	These look good. The final version should include a list of team members and their affiliations.	Alison will revise accordingly.
S-Team meeting	<p>Dick Stark, Matt Rauch, Paulette Hanna and John Kinar noted:</p> <ul style="list-style-type: none"> • Deb Laurel's training pulled the experience together; • counties are somewhat overwhelmed by the tight timeline; • information from other states was helpful; • the traffic team decided to do a night rating. • pavement used public point of view to select thresholds; • pavement aggregated distresses to limit the # of features; • the standards team is also concerned about integrating Compass with existing systems, and not duplicating efforts. • The pavement management system is about diagnosing and prescribing solutions for pavement distress; Compass is about communicating among ourselves and within the legislature. 	Alison will create bulleted summary of meeting.
DTD meeting	<p>Alison, Scott and John spoke with DTD managers (DD's and SPO managers) about the Compass pilot. Anne and Joe were part of this phone conference, as well. Alison, John, Anne, Joe and Tom noted:</p> <ul style="list-style-type: none"> • The districts are on board with the pilot, and interested in going through with it. They believe it is worthwhile. • They are reluctant to commit to statewide launch without 	

	<p>seeing the results of the pilot.</p> <ul style="list-style-type: none"> • They are concerned about duplication of efforts. • They are concerned about resources. • DTID is able to commit to this program now, but wants to partner with DTD, and is willing to sit down with DTD for an evaluation at the end of the pilot. • If DTD isn't interested in pursuing this after the pilot, the A-Team will have to do some serious thinking to understand how to create an effective program without that involvement. 	
Selection of pilot counties	Joe is working on this, and sharing the results with Alison and others. Selection will be confirmed at the August 8 SPO Managers meeting, which Joe will not be able to attend. Anne will try to attend this meeting.	Joe will give Alison any information she needs to finalize this at the meeting.
Tracking Compass costs	Scott was not at the meeting to discuss this. BHO has a project id for Compass. Dan Grasser was polling district folks to determine whether a project id or activity code made the most sense. A project id might make the most sense for the counties.	Alison will talk to Scott and review notes from DTD meeting; ensure that the discussion on tracking costs is being followed up on.
Element weighting	We will use a weighted average of element grades to get a grade for the system. But what should those weights be? How much should pavement contribute to the system grade relative to roadside? relative to traffic? Each team member will divide 100 points among the five elements; we will average the scores and go from there.	Alison will send form to team members , who will fill it out and return it. Alison will send out results to team, and incorporate any changes.
Determining if a segment is ineligible for rating.	<ul style="list-style-type: none"> • Decision: Toss out any segment that has >10% (50 feet) that is a bridge or currently under construction. • If it's <50 feet, but still present, do we have them shift the segment or just cut out the part that can't be rated? • Decision: Toss out any segment that is scheduled to be reconstructed within one year of the rating. • We discussed throwing away any segments that had recently experienced an emergency (e.g., flooding), but decided to see how the pilot did without this provision. • Don't throw away "atypical" segments, good or bad. <ul style="list-style-type: none"> ○ Emphasize in training ○ Communicate to commissioners and others • Be clear about our exclusion policy in training and communication. 	Alison will communicate this to training designers. Alison will think about whether to shift or cut segments with small pieces that can't be rated.
Final two meetings	<ul style="list-style-type: none"> • Somewhere central, on a main highway (39?) • We'll reserve two days for each, but try to do only one. • One meeting after the rating; one after the pilot. 	Alison will send possible dates, hear back from team members , and select two.
Training needs	<ul style="list-style-type: none"> • We need two people (ideally one from a district and one from a county) to participate in the training of the rating 	Team members , please contact

	<p>team. This will involve a two-day Train-the-Trainer at Stevens Point 9/20-21, a run-through and then the training in Wisconsin Rapids 10/1-3. It's a big time commitment, but the training received from Deb Laurel will be valuable.</p> <ul style="list-style-type: none">• Deb Laurel will be putting together case studies for the Standards Team to use during their training. She would like to be able to contact you, and talk to you about an experience where Compass would have helped. Is this something you're willing to do? This would involve one or two phone conversations.	<p>Alison if you're willing to volunteer for either.</p>
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