

Local Small Structure Inventory Form

1. Object ID. _____

2. Latitude		4. County	
3. Longitude		5-6. Municipality Type and Name	
7. Owner	<input type="checkbox"/> 30 – County <input type="checkbox"/> 40 – Town <input type="checkbox"/> 41- City <input type="checkbox"/> 42 - Village	8. Location	

9. Total Structure Length (ft)

14. Structure Type

10. Road Name or Highway Route (enter all road names and route numbers carried by the structure)

15. Structure Material

11. Type Service Under (name if known)
 Waterway
 Pedestrian
 Land/Cattle Pass
 Other

16. Inventory Date

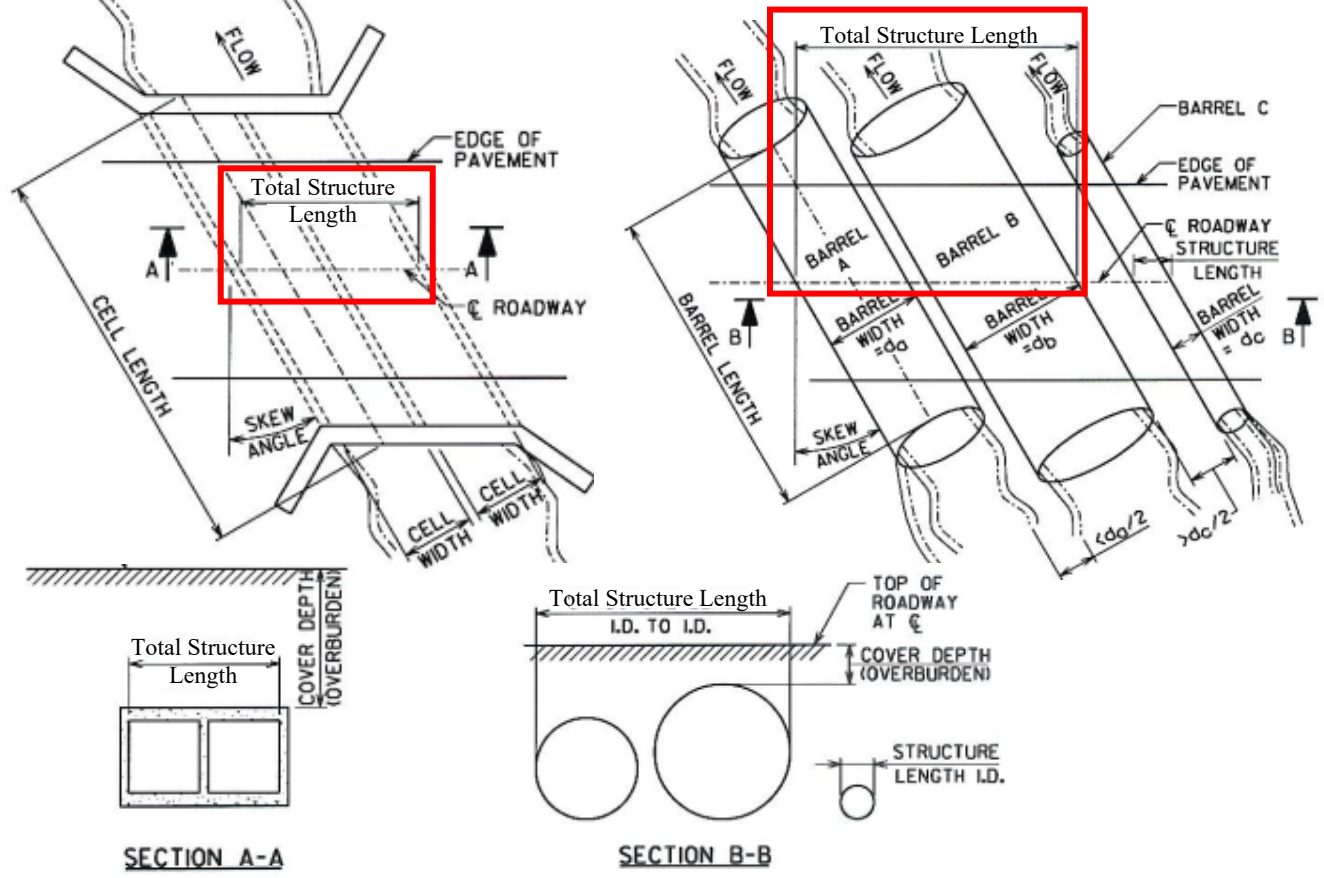
17. Inspector Name

18. Critical Finding Yes No

12. Service Under Name

13. Comments:

The following diagram are for Box 7. Measurements for span are from the inside edge of the cell or pipe.



Local Small Structure Inventory Form

1. Object ID. _____

General Instructions and Help

Box 1. Object ID.: Temporary ID from GIS download or assigned by owner. Used to track structure until a permanent ID is assigned in HSIS.

Box 2/3. Enter the Latitude and Longitude of the structure using Decimal Degrees with 7 numbers beyond the decimal (Example: 44.0966325 or 89.9961711).

Box 4. Enter the county name where the structure is located.

Box 5 Enter the municipality type (city, village, town) where the structure is located.

Box 6. Enter the name of the municipality name where the structure is located.

Box 7. Indicate the owner of the structure (County, Town, Village, City)

Box 8. Indicate the location of the structure from the nearest intersection. (Example: 1.2 miles West of Pine Road).

Box 9. Code the total length for the structure, as measured along the center of the roadway. For box and pipe culverts, measure the "Structure Length" as indicated in the diagrams on page 1.

Box 10. Enter the name(s) of the roadway or route number(s) on the structure. If multiple road names or route numbers exist, include them all. For example, a structure with a single highway could have 3 named designations, such as 'CTH X-Business 151-Dubuque Road' or another may simply be 'Main Street'.

Box 11/12. Indicate the services under the structure. Indicate the name of the waterway or pedestrian path, if known. If the structure has another purpose, include description in Box 12. If structure serves as a waterway and cattle pass, code as a waterway and include comment about cattle pass usage.

Box 13. Area for general comments about the structure, location, access, or safety concerns. If there is an ID plaque present, indicate the ID # and any date shown on the plaque.

Box 14. Code the basic structure type.

Box 15. Code the structure material. If structure is a bridge, code the material of the girders or beams, otherwise code the primary material of the arch, box, or pipe.

Box 16. Date the field inventory was completed.

Box 17. Name of person completing field inventory.

Box 18. A critical finding is a safety concern requiring immediate attention for public safety. If an immediate action is necessary, contact the owner of the structure. Describe the condition in Box 13. If no immediate safety concern is not found, this Box will be "No".