



# WISCONSIN DOT STRUCTURES INSPECTION PROGRAM

## TECHNICAL BULLETIN

Issue 3 – May 2019

### 2019 WISDOT STRUCTURE INSPECTION REFRESHER TRAINING (SIRT)

All structural inspectors and program managers in Wisconsin are required to have a WisDOT approved refresher training on a periodic (5-year maximum) basis. All inspections conducted after January 1, 2020 will require the inspector to have passed the 2019 SIRT. This training will be administered online using the WisDOT LearnCenter. For inspectors

external to WisDOT, Attachment A details how to register for the training.

It is anticipated that 13 training modules will be available by September 1<sup>st</sup>, 2019. All training will need to be completed by December 31<sup>st</sup>, 2019.

Each module needs to be taken and passed to receive credit for the refresher training. There will be a short quiz at the end of each module. The participant will need to receive an 80% or greater score on the quiz to pass the module.

Once the participant has completed all modules, he/she will be able to print out (or save digitally) a completion certification for the course.

Inspectors and program managers wishing to maintain certification to perform in-service inspections of structures in Wisconsin must submit the following to [Structure-Inspection@dot.wi.gov](mailto:Structure-Inspection@dot.wi.gov):

- 1) Completion Certificate (Attach Document)
- 2) Inspector Name (First and Last)
- 3) Inspector Email Address
- 4) Wisconsin Inspector ID (4-Digit Number)
- 5) Wisconsin PE # (Optional)

For professional engineers, if you are interested in obtaining Professional Development Hours (PDH's), you will need to complete the PDH assessment module and print the award letter for your records. It is estimated that up to 5 PDH's will be awarded for this training.

The course is titled **2019 Structure Inspection Training Series Curriculum** and will consist of the following modules:

#### **Structure Inspection - National Bridge Inventory (NBI) Rating System**

*The NBI rating system refresher involves utilizing NBI coding diagrams, applying NBI ratings, reflecting element conditions, coding NBI for RC slab bridges and coding NBI for bridge frames and arches.*



Did you know:

Wisconsin has six structures with clear spans greater than 600 feet. The longest span (670 feet) is the tied arch structure that carries USH 151 over the Mississippi River near Dubuque, Iowa.

different types of crash walls and how-to code.

### **Structure Inspection - Program Administration**

*This module covers the qualifications that are required to be a team leader on routine, fracture critical and underwater dive inspections for bridge structures. It also covers the qualifications to be a program manager and lists the responsibilities of both team leaders and program managers. Finally, it defines both quality assurance and quality control related to bridge inspections.*

### **Structure Inspection - Superstructures**

*This module covers condition state coding of items that are commonly mis-coded on bridge inspections in Wisconsin. First, it looks at the proper coding for reinforced concrete deck girders. Then it covers both the proper coding of truss bridges, as well as tips on how to estimate and code painted surfaces. Finally, the module looks at some common tips to use when evaluating bridge bearings.*

### **Structure Inspection - Best Practices**

*Best practices of bridge inspection which includes reporting, notes, inspection planning, inspection teams and inspection gear.*

### **Structure Inspection - Substructure Elements and Assessments**

*Substructure Elements and Assessments which includes distinguishing between pile and column elements, evaluating corroded steel pile/column, coding wingwalls, determining the extent of abutments and wingwalls, understanding*

### **Structure Inspection - Decks**

*This module covers condition state coding of items that are commonly mis-coded on bridge inspections in Wisconsin for Decks and Slabs. First, it looks at the proper coding for decks and slabs, including top-flange elements. Then it covers how to properly quantify and code wearing surfaces, as well as giving tips for how to determine wearing surface thicknesses. Finally, it looks at defects that have been added or modified since the 2014 roll-out of the field manual.*

### **Structure Inspection - Culverts**

*This module covers inspection of culvert type structures for both bridges (>20') and small bridges (≤20'). Topics include the basic definition of each type, as well as elements and assessments used to quantify defects. Finally, safety guidelines are discussed.*

### **Structure Inspection - Underwater Inspections**

*This module covers underwater probing, underwater surveys (both profile and hydrographic) as well as briefly discussing underwater dive inspections. Topics include details on when these are performed, what the inspector is looking for during these activities, as well as best practices to get good results. Also included are specifics on WisDOT policies that determine when each of these types of activities are required.*

### **Structure Inspection - Structural Review and Critical Findings**

*This module details what both structural reviews and critical findings are in relation to the inspection program and gives details on responsibilities associated with these items. It details how to document these findings, who can perform structural reviews, and what the responsibilities are for the owner, the program manager, and the inspector.*

### **Structure Inspection - Field Manual Updates**

*This module will provide detailed information on elements, assessments, or defects that have been updated since the last Field Manual release in 2018. It will also detail additional language that was added to the Field Manual to better describe severe (CS4) defects on structures.*

### **Structure Inspection - Timber Structures**

*This module will describe why WisDOT codes Timber Spreader Beams and what to look for during the inspection of those elements. In addition, it will provide some tips on inspecting piles and how to properly assess section loss for a round timber pile. It will also offer some guidance on non-destructive testing methods for timber.*

### **Structure Inspection – Highway Structures Information System (HSI) Tips**

*This module will cover some tips on entering inspections in the HSI system, upload of photos and other documents, as well as a refresher on what is required to complete an inspection. Finally, it details some items that happen internally in the system once an inspection has been completed by the inspector.*

### **Structure Inspection – Maintenance Activities**

*This module gives a brief description of common types of maintenance activities and a guide on the responsibilities of both the inspection team leader and the program manager concerning repairs and maintenance. It also alerts the student to the WisDOT Preservation manual and gives a brief overview of saving maintenance items in the Highway Structures Information System (HSI)*

### **Structure Inspection – PDH Assessment Module (Engineers Only)**

*This examination is for professional engineers after they've completed the above curriculum. If this exam is passed, the student will be awarded up to 5 PDH units.*

## **FIELD MANUALS – 2019 ERRATA AND UPDATES**

There are several updates to the 2018 Field Manual that will be posted to the structures inspection website by September 1, 2019. The link to the website is here: [WisDOT Structure Inspection Website](#).

Inspectors are advised to update their field manual with these changes as soon as possible after it is released. The update will cover both errors in the previous version as well as new guidance into the severe (CS4) condition state. The 2019 SIRT will cover most of these updates as well.

## **POLICY UPDATES**

Like the Field Manual updates, new and updated versions of the following policies will be available on the Inspection Website (see above link) by September 1, 2019. They include:

- Structural Review Policy
- Critical Findings Policy

## **2018 INSPECTION PERFORMANCE**

WisDOT monitors inspection frequency performance to ensure that our bridges are getting inspected at the proper frequency and to adhere to the FHWA Metrics for the Oversight of the National Bridge Inspection Program (Metrics 6-10). The expectation is that an inspection will be performed in the month that the inspection is due and entered into the Highway Structures Information System in a timely fashion.

The following table shows the routine bridge inspection performance summary for the 2018 inspection season (which runs from 4/1/2018 to 3/31/2019). Overall, the results indicate a very high percentage of inspections were performed on-time. An inspection is considered on-time when performed in the month that it is due or before. Some programs show a lower percentage on-time but have justifiable reasons that aren't covered in this table. Keep up the great work!

For more information, please contact Matthew Coupar or Richard Marz.

DTSD Performance Management Strategic Initiative  
Routine Bridge Inspection Performance Summary

**State Programs in Bold**

*Local Programs in Italics*

Program	On-Time	Required	Percent On-Time	Program	On-Time	Required	Percent On-Time
<b>Superior</b>	<b>154</b>	<b>154</b>	<b>100.0%</b>	<b>Rhineland</b>	<b>119</b>	<b>119</b>	<b>100.0%</b>
<i>Ashland</i>	44	44	100.0%	<i>Florence</i>	8	8	100.0%
<i>Barron</i>	243	245	99.2%	<i>Forest</i>	21	21	100.0%
<i>Bayfield</i>	46	46	100.0%	<i>Iron</i>	25	25	100.0%
<i>Burnett</i>	52	52	100.0%	<i>Langlade</i>	43	43	100.0%
<i>Douglas</i>	95	95	100.0%	<i>Lincoln</i>	63	63	100.0%
<i>Polk</i>	58	58	100.0%	<i>Menominee</i>	6	6	100.0%
<i>Rusk</i>	121	123	98.4%	<i>Oneida</i>	43	43	100.0%
<i>Sawyer</i>	68	71	95.8%	<i>Price</i>	65	65	100.0%
<i>Taylor</i>	110	110	100.0%	<i>Shawano</i>	68	68	100.0%
<i>Washburn</i>	24	24	100.0%	<i>Vilas</i>	13	13	100.0%
<b>Eau Claire</b>	<b>421</b>	<b>421</b>	<b>100.0%</b>	<b>Wis Rapids</b>	<b>274</b>	<b>274</b>	<b>100.0%</b>
<i>Buffalo</i>	168	169	99.4%	<i>Adams</i>	32	32	100.0%
<i>Chippewa</i>	224	224	100.0%	<i>Green Lake</i>	21	22	95.5%
<i>Clark</i>	249	249	100.0%	<i>Marathon</i>	275	275	100.0%
<i>Dunn</i>	154	154	100.0%	<i>Marquette</i>	43	43	100.0%
<i>Eau Claire</i>	125	125	100.0%	<i>Portage</i>	45	45	100.0%
<i>Jackson</i>	87	89	97.8%	<i>Waupaca</i>	76	76	100.0%
<i>Pepin</i>	41	41	100.0%	<i>Waushara</i>	15	15	100.0%
<i>Pierce</i>	102	126	81.0%	<i>Wood</i>	115	117	98.3%
<i>St. Croix</i>	186	187	99.5%				
<i>Trempealeau</i>	181	181	100.0%	<b>Green Bay</b>	<b>468</b>	<b>470</b>	<b>99.6%</b>
				<i>Brown</i>	139	141	98.6%
<b>La Crosse</b>	<b>366</b>	<b>366</b>	<b>100.0%</b>	<i>Calumet</i>	50	50	100.0%
<i>Crawford</i>	139	139	100.0%	<i>Door</i>	9	9	100.0%
<i>Grant</i>	98	106	92.5%	<i>Fond du Lac</i>	107	107	100.0%
<i>Juneau</i>	19	51	37.3%	<i>Kewaunee</i>	73	73	100.0%
<i>La Crosse</i>	62	64	96.9%	<i>Manitowoc</i>	131	131	100.0%
<i>Monroe</i>	200	200	100.0%	<i>Marinette</i>	88	89	98.9%
<i>Richland</i>	220	220	100.0%	<i>Oconto</i>	98	100	98.0%
<i>Vernon</i>	254	255	99.6%	<i>Outagamie</i>	109	111	98.2%
				<i>Sheboygan</i>	79	81	97.5%
<b>Madison</b>	<b>499</b>	<b>517</b>	<b>96.5%</b>	<i>Winnebago</i>	76	76	100.0%
<i>Columbia</i>	81	81	100.0%				
<i>Dane</i>	263	264	99.6%	<b>Waukesha</b>	<b>600</b>	<b>603</b>	<b>99.5%</b>
<i>Dodge</i>	137	137	100.0%	<i>Kenosha</i>	41	41	100.0%
<i>Green</i>	218	218	100.0%	<i>Milwaukee</i>	281	303	92.7%
<i>Iowa</i>	125	130	96.2%	<i>Ozaukee</i>	52	52	100.0%
<i>Jefferson</i>	70	70	100.0%	<i>Racine</i>	74	74	100.0%
<i>Lafayette</i>	178	178	100.0%	<i>Walworth</i>	89	89	100.0%
<i>Rock</i>	144	152	94.7%	<i>Washington</i>	82	82	100.0%
<i>Sauk</i>	164	164	100.0%	<i>Waukesha</i>	178	179	99.4%



## ABOUT THE BULLETIN

The Bureau of Structures at WisDOT will publish 1~2 newsletters a year to discuss topics involving inspection, maintenance, repair, or improvement information and initiatives. If you have ideas for future topics, please submit to Rick Marz, Travis McDaniel, Matt Coupar or Steve Doocy.

## INSPECTION PROGRAM CONTACTS

Office	Name	Phone	Cell	Email	Role
FHWA	Joe Balice	608-829-7528	608-609-5025	<a href="mailto:joe.balice@dot.gov">joe.balice@dot.gov</a>	FHWA Bridge Engineer
Bureau of Structures	Richard Marz	608-266-8195	608-516-6376	<a href="mailto:richard.marz@dot.wi.gov">richard.marz@dot.wi.gov</a>	Statewide Inspection Program Manager
Bureau of Structures	Matt Coupar	608-266-5083		<a href="mailto:Matthew.Coupar@dot.wi.gov">Matthew.Coupar@dot.wi.gov</a>	Structures Inspection Engineer – State Program
Bureau of Structures	Travis McDaniel	608-266-5097		<a href="mailto:travis.mcdaniel@dot.wi.gov">travis.mcdaniel@dot.wi.gov</a>	Structures Inspection Engineer – Local Program
Bureau of Structures	James Kast		608-516-6370	<a href="mailto:james.kast@dot.wi.gov">james.kast@dot.wi.gov</a>	Reach-All Operator & Inspection/Maintenance
Bureau of Structures	Mark Dent		608-516-6374	<a href="mailto:mark.dent@dot.wi.gov">mark.dent@dot.wi.gov</a>	Reach-All Operator & Inspection/Maintenance
Bureau of Structures	Craig Hampton		608-516-6373	<a href="mailto:craig.hampton@dot.wi.gov">craig.hampton@dot.wi.gov</a>	Reach-All Operator & Inspection (Scheduling)
Bureau of Structures	Matt Tourdot			<a href="mailto:Matthew.tourdot@dot.wi.gov">Matthew.tourdot@dot.wi.gov</a>	Reach-All Operator & Inspection/Maintenance
Bureau of Structures	Nate Sippel			<a href="mailto:Nathaniel.Sippel@dot.wi.gov">Nathaniel.Sippel@dot.wi.gov</a>	Reach-All Operator & Inspection/Maintenance
Bureau of Structures	Ryan Bowers	608-267-3577		<a href="mailto:Ryan.bowers@dot.wi.gov">Ryan.bowers@dot.wi.gov</a>	Bridge Management Engineer / HSI Contact
Bureau of Structures	Steve Doocy	608-261-6063		<a href="mailto:Steve.doocy@dot.wi.gov">Steve.doocy@dot.wi.gov</a>	Statewide Ancillary Inspection Program Manager
Waukesha (SE)	John Bolka	262-548-6711	414-750-1516	<a href="mailto:john.bolka@dot.wi.gov">john.bolka@dot.wi.gov</a>	SE Region Bridge Inspection Program Manager
Madison (SW)	Michael Williams	608-516-6484	608-246-3250	<a href="mailto:michael.williams@dot.wi.gov">michael.williams@dot.wi.gov</a>	SW Region Bridge Inspection Program Manager
Madison (SW)	Steven Katzner	608-516-6425		<a href="mailto:steven.katzner@dot.wi.gov">steven.katzner@dot.wi.gov</a>	SW Region Bridge Inspection Program Manager
La Crosse (SW)	David Bohnsack	608-785-9781	608-792-6084	<a href="mailto:david.bohnsack@dot.wi.gov">david.bohnsack@dot.wi.gov</a>	SW Region Bridge Inspection Program Manager
Green Bay (NE)	Dale Weber	920-492-7161	920-366-6430	<a href="mailto:dale.weber@dot.wi.gov">dale.weber@dot.wi.gov</a>	NE Region Bridge Inspection Program Manager
Wisconsin Rapids (NC)	Tom Hardinger	715-421-8323	715-459-4269	<a href="mailto:thomas.hardinger@dot.wi.gov">thomas.hardinger@dot.wi.gov</a>	NC Region Bridge Inspection Program Manager
Rhineland (NC)	Brock Gehrig	715-365-5799	715-493-4397	<a href="mailto:brock.gehrig@dot.wi.gov">brock.gehrig@dot.wi.gov</a>	NC Region Bridge Inspection Program Manager
Superior (NW)	Allan Bjorklund		715-225-9308	<a href="mailto:allan.bjorklund@dot.wi.gov">allan.bjorklund@dot.wi.gov</a>	NW Region Bridge Inspection Program Manager
Eau Claire (NW)	Gregory Haig		715-577-0646	<a href="mailto:gregory.haig@dot.wi.gov">gregory.haig@dot.wi.gov</a>	NW Region Bridge Inspection Program Manager

ATTACHMENT A

REGISTRATION FOR LEARNCENTER TRAINING



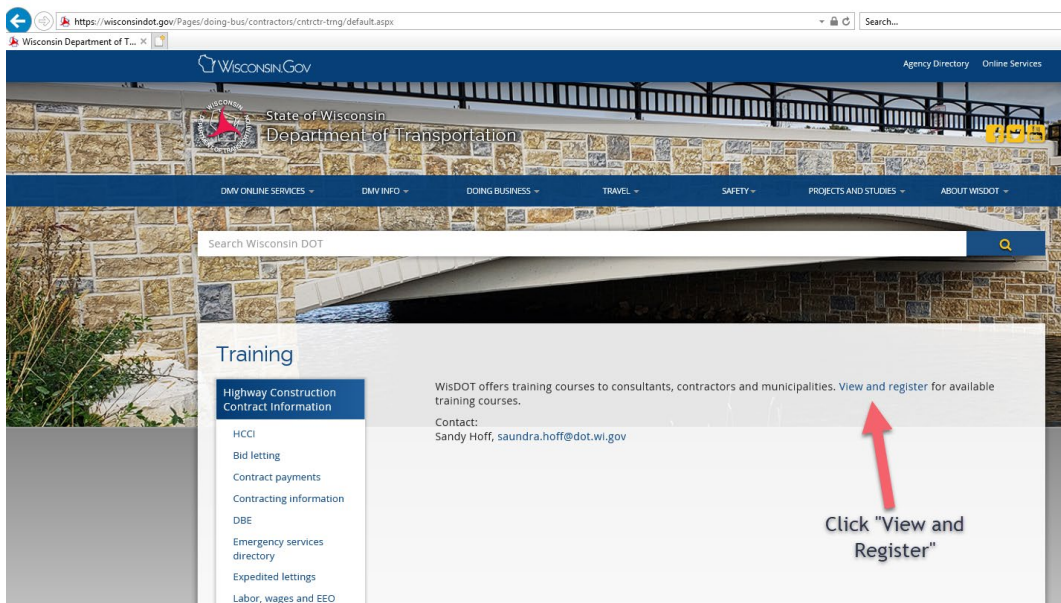
# Obtaining WisDOT Online Training as an External User

This informational packet will assist you with details for completing WisDOT 2019 Structure Inspection online training modules. For questions concerning the content of this packet, please contact Sandy Hoff @ [Saundra.Hoff@dot.wi.gov](mailto:Saundra.Hoff@dot.wi.gov) or call 608-267-6722.

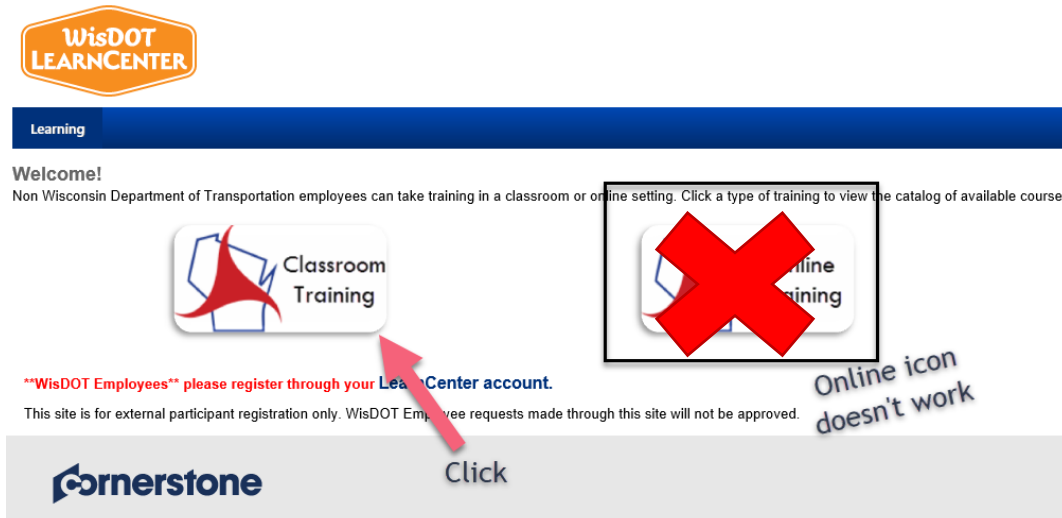
## How to Register in the WisDOT LearnCenter

To access the WisDOT LearnCenter as an external user, please follow these instructions:

1. Go to the WisDOT External Training website (<https://wisconsin.gov/Pages/doing-bus/contractors/cntrctr-trng/default.aspx>)
2. Click on "View and Register"



3. Click "Classroom Training" (The Online Training Icon doesn't work)



#### 4. To Search for the 2019 Structure Inspection Training Series Curriculum

- a. Select the Curriculum icon
- b. Select the "By Title" Arrow (by title or most recent training)
- c. Scroll through the "Browse for Training" List (Alphabetical Order)

WisDOT LEARNCENTER

Learning

Browse for Training

78 Results

Training clear

Top Picks for SelfReg

My Subjects

Popular

Newest

Type clear

Date Range clear

From

To

View Full Catalog

Online Training Icon

Classroom Training Icon

Curriculum Training Icon

Search Training by Title

By Title

**2018 Roadside Hardware Presentation**  
Online Class - Wisconsin Department of Transportation  
Videos discuss the components and the operation of beam guard, Energy Absorbing Terminal (EAT), three beam approach transition, long-span, and three beam bullnose.

**2019 NWR Annual Construction Project Training (formerly called Annual Construction Conference)**  
Event - DTSD Technical Training  
This conference will provide guidance and procedural updates for WisDOT construction staff for 2019 projects as well as Project Managers and Supervisors who have staff working on 2019 construction projects.

**2019 State of Wisconsin Benefits Education Guide**  
Online Class - Wisconsin Department of Transportation

**2019 Structure Inspection - Best Practices**  
Online Class - DTSD Technical Training  
Best practices of bridge inspection which includes reporting, notes, inspection planning, inspection teams and inspection gear.

**2019 Structure Inspection - National Bridge Inventory (NBI) Rating System**  
Online Class - DTSD Technical Training  
The NBI rating system refresher involves utilizing NBI coding diagrams, applying NBI ratings, reflecting element conditions, coding NBI for RC slab bridges and coding NBI for bridge frames and arches.

**2019 Structure Inspection - Substructure Elements and Assessments**  
Online Class - DTSD Technical Training

#### 5. Click on "2019 Structure Inspection Refresher Training Series"

Browse for Training

4 Results

All - Curriculum

By Title

**2019 Structure Inseption Refresher Training Series**  
Curriculum - DTSD Technical Training  
This Structure Inspection Refresher Training Series was created to train inspectors on WisDOT specific policies, guidelines, and techniques for performing in-service inspections for bridges and ancillary structures. The series consists of 13 self-paced, web-based training modules. All modules... [read more](#)

**New Employee Orientation for WisDOT Employees**  
Curriculum - Wisconsin Department of Transportation  
Complete within 30 days of assignment.

**Safety Certification Process Training**  
Curriculum - DTSD Technical Training  
The Safety Certification Process training is comprised of 8 modules. These 8 modules were delivered in-person to WisDOT staff in November of 2018. Voiceover narration was added to the slides after the in-person training so anyone that missed the in-person training could still complete the training.... [read more](#)


**WisDOT Erosion Control Training**  
Curriculum - WisDOT Training Center  
The erosion and sediment control course consists of 23 modules that provide aspects of erosion and sediment control for design and construction. Topics covered in these modules include fundamental concepts, applicable regulations, and best management practices to prevent erosion and contain... [read more](#)



## 6. Click on "Request"

Home > Browse > Training Details

### Training Details

**2019 Structure Insepection Refresher Training Series**  
Curriculum · DTSD Technical Training · 1 hour, 35 minutes · \$0.00

[Request](#)

This Structure Inspection Refresher Training Series was created to train inspectors on WisDOT specific policies, guidelines, and techniques for performing in-service inspections for bridges and ancillary structures.

The series consists of 13 self-paced, web-based training modules. All modules will be available to take on or before September 1st, 2019.

The target audience is in-service inspectors who inspect structures in Wisconsin. For those trainees, the curriculum must be completed by December 31st, 2019 to maintain active inspector status.

Once completed, your completion certificate plus your 4-digit Inspector ID **must** be emailed to [matthew.coupar@dot.wi.gov](mailto:matthew.coupar@dot.wi.gov) and [travis.mcdaniel@dot.wi.gov](mailto:travis.mcdaniel@dot.wi.gov) so that your credentials can be entered into the Highway Structures Information System (HSI).

For Engineers that require PDH's, an optional test module is included. This test must be taken after completion of the training and will provide up to 5 PDH's.

#### Price

\$0.00

#### Professional Development Hours (PDHs)

5






#### Available Languages

English (US)

#### Subjects

Division Specific > DTSD & DTIM Specific > Structural Skills

#### Curriculum

-  **2019 Structure Inspection - National Bridge Inventory (NBI) Rating System**  
The NBI rating system refresher involves utilizing NBI coding diagrams, applying NBI ratings, reflecting element conditions, coding NBI for RC slab bridges and coding NBI for bridge frames and arches.
-  **2019 Structure Inspection - Superstructures**  
This course covers condition state coding of items that are commonly mis-coded on bridge inspections in Wisconsin. First, it looks at the proper coding for reinforced concrete deck girders. Then it covers both the proper coding of truss bridges, as well as tips on how to estimate and code painted su... [read more](#)
-  **2019 Structure Inspection - Best Practices**  
Best practices of bridge inspection which includes reporting, notes, inspection planning, inspection teams and inspection gear.
-  **2019 Structure Inspection - Substructure Elements and Assessments**  
Substructure Elements and Assessments which includes distinguishing between pile and column elements, evaluating corroded steel pile/column, coding wingwalls, determining the extent of abutments and wingwalls, understanding different types of crash walls and how-to code.
-  **2019 Structure Inspection Program Administration**  
This course covers the qualifications that are required to be a team leader on routine, fracture critical and underwater dive inspections for bridge structures. It also covers the qualifications to be a program manager, and lists the responsibilities of both team leaders and program managers. Finall... [read more](#)

6. Complete the form (all data items are required)

a. First Name

b. Last Name

c. Email Address

d. Phone Number

e. Company

f. Password - must be 6-12 characters, cannot have leading or trailing spaces, cannot be the same as the Username (\*\*Your username will be your email address\*\*) Keep track of your password - \*\*new requirement)



*Wisconsin Department of Transportation*

Please complete the form below.

1. An email will be sent confirming your registration status.
2. Once you close your browser you'll need to recomplete this form to request more training.
3. Enter "WisDOT" for the password - You won't need to use this password again.

\* Required Field

\* First Name:

\* Last Name:

\* Email Address:

\* Phone:

\* Company:

\* Passwords must be 6 - 12 characters.

\* Passwords cannot have leading or trailing spaces.

\* Passwords cannot be the same as the Username, User ID, or email address.

\* New password:

\* Confirm password:

7. You will receive an email that you are confirmed and information to access the online training module. On your LearnCenter transcript page, select 'open curriculum' to access the actual module trainings.

8. There will be a list of modules to complete. Select "launch" to open the training module.

# Completing the Training Modules

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For completion of the training module, you will need to correctly answer the questions at the end of the module (if applicable). If you do not pass, you have the capability of retaking the quiz.

Once you complete the curriculum, click on the 2019 Structure Inspection Training Completion Module for a completion certificate. All modules for the inspection training will be available by September 1<sup>st</sup>, 2019.

# Notification of Completion for Inspection Credentials

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Inspectors wishing to maintain certification to perform in-service inspections of structures in Wisconsin must submit the following to [Structure-Inspection@dot.wi.gov](mailto:Structure-Inspection@dot.wi.gov).

- 1) Completion Certificate (Attach Document to email)
- 2) Inspector Name (First and Last)
- 3) Inspector Email Address
- 4) Wisconsin Inspector ID (4-Digit Number)
- 5) Wisconsin PE # (Optional)

# Professional Development Hours (PDHs)

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As an engineer, and if interested in obtaining Professional Development Hours (PDHs), you will need to complete the Inspection Series Professional Development Hours Assessment Module. The PDH Assessment Module will be available by September 1, 2019.

1. To access the Professional Development Hours Assessment Module, you need to complete and pass all the modules in the series. Once you completed all the training modules, the assessment will become activated.
2. You must pass the quiz in the assessment to receive a Professional Development Hours Award Letter. You can print the award letter for record keeping. Do note that there will be no formal certificate.

# Contacting WisDOT DTSD Staff

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To contact the BOS staff for course content, inspection related questions, inspector qualifications, etc.:

1. Matt Coupar @ [Matthew.Coupar@dot.wi.gov](mailto:Matthew.Coupar@dot.wi.gov) or call 608-266-5083
2. Travis McDaniel @ [Travis.McDaniel@dot.wi.gov](mailto:Travis.McDaniel@dot.wi.gov) or call 608-266-5097

LearnCenter and Professional Development Hours issues contact:

Sandy Hoff @ [Saundra.Hoff@dot.wi.gov](mailto:Saundra.Hoff@dot.wi.gov) or call 608-267-6722