

Bid Express Pre-Bid Questions and Answers Contractor User Guide

WisDOT Proposal Management Section
January 2024

- ▶ Contractors can submit and view questions and answers with login credentials to Bid Express
- ▶ Open www.bidx.com within your Internet browser
- ▶ Login userid and password is required, however, there is no fee



Bid Express

The screenshot shows the Bid Express website interface. At the top left is the "Bid Express" logo. To the right is the "infotech" logo with links for "Training Center" and "Terms of Use". Below these are four green navigation tabs: "Bidding Services", "Order", "Policies", and "Questions/Help". A large blue banner on the left contains the text "Upgrade your ability to find work" and "You've got work!". To the right of the banner are two dropdown menus for selecting U.S. and Canadian agencies, each with a "Go" button. Below these is a blue "Login" button with a red arrow pointing to it. At the bottom, there are three columns: "AGENCIES" with an "Overview" link, "BIDDERS" with an "Overview" link, and "SUBS AND SUPPLIERS" with an "Overview" link.

The screenshot shows the infotech login page. It features the "infotech" logo at the top. Below the logo is the heading "Sign in to your account". There are two input fields: one for "*Email" and one for "*Password" with a strength indicator "At least 8 characters". A "Forgot password?" link is located below the password field. A large blue "Log in" button is positioned below the input fields. At the bottom, there is a link that says "Don't have an account? Sign up".

- ▶ Click on the specific letting that you are interested in



Workspace

Wisconsin Department of Transportation

Home

Lettings 1

Search

Advantage

Bid Tab Analysis

Small Business Network

Agency Admin

Home

January 03, 2024 08:45 PM CST

Welcome to Electronic Bidding with the Wisconsin Department of Transportation

January 9, 2024, Letting has been advertised.

Updated db.e.bin file has been uploaded as of January 3, 2024, make sure you download the updated db.e.bin file and save in the same folder as the proposal when submitting bids.

Bidding Notes

- Current timeframe following the close
- Contracting with
- Proposals with Fe
- Updated: Electro
- eSubmit option a

Bid Express Getting started

Helpful WisDO

- WisDOT Highway
- WisDOT DBE SBN

Questions? Co

- Bidding Process
 - Rielly O'Do
 - Deanna Go
- DBE Bidding Requ
 - Madalena I
- Bid Express Cust
 - Toll free ph

Training

- BidX Training - N
 - You can fin
 - If you have

What's

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WIDOT / Lettings

WIDOT

Lettings

2024

Letting date	Letting ID	Proposals	Cut-off time
Feb 13, 2024	20240213	38	11:00:00 AM CST
Jan 9, 2024	20240109	26	11:00:00 AM CST

2023

Letting date	Letting ID	Proposals	Cut-off time
Dec 12, 2023	20231212	36	11:00:00 AM CST
Nov 14, 2023	20231114	47	11:00:00 AM CST
Oct 17, 2023	20231017	1	11:00:00 AM CST

Letting	Proposal	Activity	Activity Date
20240213	026 - 20240213026	Dan Holder and Elinike Bidder Files Unloaded	01/16/2024



Click on the Proposal Number

The screenshot shows the Bid Express interface with the following data in the Proposals table:

Proposal ID	Project ID	Call order	Amendments	Plan holders	Counties	Items	Work type
20240213001	1000-20-83	001	0	0	Marathon Statewide	28	General Constr - No Dominant Work Type
20240213002	5086-08-72	002	0	4	Vernon	250	General Constr - No Dominant Work Type
20240213003	5080-02-74	003	0	2	Sauk	233	General Constr - No Dominant Work Type

- ▶ You must be logged in to view item data, to submit/review questions and answers.



Click “Questions and Answers”

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WIDOT / Lettings / Letting of Feb 13, 2024 / 20240213002

Letting of Feb 13, 2024: 2 of 38

20240213002

Items 250 Files and resources 3 Plan holders / Eligible bidders 4 **Questions and answers** 5 Notes

Manage this proposal and amendments →

Date Generated	Call Order	Project ID	Amendments	Counties	Highway Number	Time Remaining	Days	Hours
Jan 9, 2024	002	1646-08-72	0	Vernon	014	Add to calendar	25	16

Description
C Westby, N Main Street; High Echo Lane to Locust Street

Items

Favorite items only [Edit favorites](#) [Export](#)

Line	Item	Description	Unit	Quantity	Price
Section 0001: Contract Items					
0002	201.0105	Clearing	STA	34	★
0004	201.0205	Grubbing	STA	34	★
0006	203.0100	Removing Small Pipe Culverts	EACH	4	★

Files and resources
3

Files required to bid to WIDOT
20240213002.EBSX

Attachments
No attachments found.

Resources and links



Click “Submit a Question” “Ask” your question

Bid Express

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Wisconsin Department of Transportation

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List of Lettings / February 13, 2024 / 20240213002 / Q & A

[Answer Questions \(0\)](#)

Search Questions | [Submit a Question](#)

Questions for Proposal 20240213002

Letting ID: 20240213 Call Order: 002

Subject	Number	Asked	Answered
No questions have been asked.			
(0 Questions)			



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List of Lettings / February 13, 2024 / 20240213002 / Q & A / Submit a Question


Search Questions

Ask a New Question

Letting ID: 20240213 Proposal: 20240213002
Call Order: 002

Submit a Question

New Question



***First Name**
Deanna

***Last Name**
Goebel

***Phone**
(608) 267-6967

***Organization**
WIDOT Test Contractor

***Subject**
EARTHWORK

Question
Is the quantity correct for this bid item.

Enter your question

For the "Subject" enter keywords
EARTHWORK
STRUCTURES
UTILITIES
QUANTITIES
SPECIAL PROVISIONS
MATERIAL SPECIFICATIONS
OTHER

10 Ask Cancel



Message will briefly appear on your screen

Your question has been submitted. You will receive notification when an agency administrator answers this question.

Question asked regarding 20240213002

Letting ID: 20240213 Call Order: 002
Number: 2

EARTHWORK
Is the quantity correct for this bid item.

Asked at 01/18/2024 07:44:54 PM

Agency Has Not Responded Yet

No Reply

- ▶ Once a question is submitted WisDOT will post the question for all contractors who have access to Bid Express and later respond to the question and post the answer. The questions will appear on the Questions and Answers section within Bid Express as well as on the HCCI website. The submitter will also receive an email with the answer.

Screen is only viewable to the person that submitted the question until the Bid Express Administrators publically publishes the question. No Contractor information is attached to the question.

The screenshot displays the Bid Express web application interface. On the left is a dark sidebar with navigation options: Workspace, Wisconsin Department of Transportation, Home, Lettings (selected), Search, Advantage, Bid Tab Analysis, Small Business Network, and Agency Admin. The main content area has a breadcrumb trail: List of Lettings / February 13, 2024 / 20240213002 / Q & A / Question Asked. A 'Manage Question' link is visible. The title of the page is 'Question asked regarding 20240213002'. Below the title, a box contains 'Letting ID: 20240213' and 'Call Order: 002' with 'Number: 1' below it. The main question is titled 'EARTHWORK' and asks 'Is the quantity correct for this bid item.' It includes a timestamp 'Asked at 01/18/2024 07:41:35 PM' and a status 'Agency Has Not Responded Yet' with a 'No Reply' link.



Search capability

- ▶ The question and answer will be available to all WisDOTBid Express users are able to search and view
- ▶ Click “Search Questions”



Enter search criteria

Bid Express
🔔 ⓘ DG

List of Lettings / February 13, 2024 / 20240213002 / Q & A
Search Questions
[Submit a Question](#)

Search Questions for Proposal 20240213002

Proposal:	<input type="text" value="20240213"/>			Date Question Asked:	
Question/Subject:	<input type="text" value="EARTHWORK"/>	Enter information that you are searching for	From:	<input type="text" value="Any"/>	To: <input type="text" value="Any"/>
Answer:	<input type="text" value="Any"/>		Date Question Answered:		
Asked By:	<input type="text" value="DEANNA GOEBEL"/>		From:	<input type="text" value="Any"/>	To: <input type="text" value="Any"/>
Answered By:	<input type="text" value="Any"/>				

[Export \(csv\)](#) | [Export \(tab\)](#)

Letting	Proposal	Question Subject	Number	Asked By	Asked	Answered By	Answered
20240213	002 - 20240213002	EARTHWORK - Is the quantity correct for this bid item.	1	Deanna Goebel	01/18/2024 07:41:35 PM	Not Answered	Not Answered
20240213	002 - 20240213002	EARTHWORK - Is the quantity correct for this bid item.	2	Deanna Goebel	01/18/2024 07:44:54 PM	Not Answered	Not Answered




Click on the answer





- ▶ Click on the question to view the answer
- ▶ Or click on the Export (csv)

The screenshot displays the BidExpress web interface. At the top, the BidExpress logo is on the left, and the user name 'deanna.goebel' with a 'Logout' link is on the right. Below the logo is a navigation menu with 'WIDOT', 'Lettings', 'Search', 'Advantage', 'Bid Tab Analysis', and 'Small Business Network'. The main header identifies the user as 'Wisconsin Department of Transportation' and shows the date 'January 11, 2016 01:06 PM CST'. A breadcrumb trail reads 'List of Lettings > January 12, 2016 > 20160112002 > Q & A > Question Asked'. A 'Contact Bid Express' link is in the top right. Below the breadcrumb, there are links for 'Back to Questions', 'Search Questions', and 'Submit a Question'. The main content area is titled 'Question asked regarding 20160112002'. A box contains the following information: 'Letting ID: 20160112' and 'Call Order: 002' on the top line, and 'Number: 2' on the bottom line. Below this is a section titled 'EARTHWORK' with the question 'Is the number of bid items correct for this proposal'. The question was asked at '01/11/2016 11:34:56 AM'. The answer states: 'After further review WisDOT has determined that the number of bid items is incorrect and an addenda will be created.' The answer was provided at '01/11/2016 12:34:08 PM'.



Click on Export (csv)

 Bid Express[®]
Secure Internet Bidding

Welcome **deanna.goebel**  Logout  MyBidX  Messages  Help

WIDOT **Lettings** Search Advantage Bid Tab Analysis Small Business Network

Wisconsin Department of Transportation ▾

List of Lettings > January 12, 2016 > 20160112002 > Q & A > Question Asked [Contact Bid Express](#)

[Back to Questions](#) [Search Questions](#) | [Submit a Question](#)

Question asked regarding 20160112002

Letting ID: 20160112 Call Order: 002
Number: 2

EARTHWORK

Is the number of bid items correct for this proposal

Asked at 01/11/2016 11:34:56 AM

After further review WisDOT has determined that the number of bid items is incorrect and an addenda will be created.

Answered at 01/11/2016 12:34:08 PM



► To download a searchable spreadsheet

qandasearch_results.csv - Excel

	A	B	C	D	E	F	G	H	I
1	Letting	Proposal	Call Order	Subject	Question	Answer	Number	Asked	Answered
2	20160112	20160112002	2	EARTHWORK	Is the number of bid items correct for this proposal	After further review WisDOT has determined that the number of bid items is incorrect and an addenda will be created.	2	1/11/2016 11:34	1/11/2016 12:34
3									
4									

- At a minimum, the questions and answers will be posted on Fridays after advertisement, as well as the Monday, Wednesday, and Monday before the letting.

Pre-Bid Questions and Answers

- ▶ The QAs are available on Bid Express and an Excel file is located the Bid Letting webpage.
- ▶ If you have questions as to how the process works, you may email, dotbidxqa@dot.wi.gov.
 - All other questions should be entered through www.bidx.com

