

**ABBREVIATIONS USED IN FDM CHAPTER 19**

ADA - Americans with Disabilities Act  
AFE - Authority of Expenditure  
ASP – Additional Special Provision  
BHO – Bureau of Highway Operations  
BOS – Bureau of Structures  
BPD – Bureau of Project Development  
BSHP – Bureau of State Highway Programs  
BTLRRH – Bureau of Transit, Local Roads, Railroads and Harbors  
BTO - Bureau of Traffic Operations  
BTS – Bureau of Technical Services  
BTS-EPDS – Bureau of Technical Services - Environmental Process and Documentation Section  
BTS-ESS - Bureau of Technical Services - Environmental Services Section  
BTS-RE – Bureau of Technical Services – Real Estate  
CAiCE - Computer-Aided Civil Engineering  
CEF – Cost Effectiveness Finding  
CMM - Construction and Materials Manual  
CO – Central Office  
DBE - Disadvantaged Business Enterprise  
DNR - Department of Natural Resources  
DPI – Dots per Inch  
DSR - Design Study Report  
DTIM - Division of Transportation Investment Management  
DWD - Department of Workforce Development  
EDA - Economic Development Administration  
FHWA – Federal Highway Administration  
FOIA - Freedom of Information Act  
HCCI - Highway Construction Contract Information  
HPC - Highway Planning Committee  
LFA – Local Force Account  
LIP – Letting Implementation Plan  
LPA - Local Public Agency  
MQ - Miscellaneous Quantity  
OPA - Office of Public Affairs  
PD – Project Development  
PD – Proposal Development  
PDF - Portable Document Format  
PDS - Project Development Section  
PLE - Permanent Limited Easements  
PLP – Proposal Letting Process  
PM – Proposal Management  
PPJ – Proprietary Product Justification  
PPP – Proposal Preparation Process

PS&E – Plans, Specials and Estimate  
QMP - Quality Management Program  
QPRR - Quarterly PS&E's Received Report  
REPM – Real Estate Program Manual  
RHS - Railroads & Harbors Section  
ROW – Right Of Way  
RRPL - Railroad Protective Liability Insurance  
SDD – Standard Detail Drawing  
SHA - State Highway Agency  
SHRM - State Highway Rehabilitation/Maintenance  
SOI - Schedule of Items  
SoRD - Summary of Review Documentation  
STSP – Standardized Special Provision  
TEA - Transportation Economic Assistance  
TLE – Temporary Limited Easement  
TMP - Transportation Management Plan  
USR – Utility Status Report

**Bureau of Project Development (BPD), Proposal Management Section, Contract Development, & Data Analysis Unit:**

Role	Name	Phone Number	Email Address
Addendum, Requests to Change PS&E Date, FasTrak and Late PS&E Requests	Section mailbox	N/A	dotdtsdbpdproposalmanagementsection@dot.wi.gov
Special Provisions Reviewer, STSPs	Rielly O'Donnell	(608) 261-6116	rielly.odonnell@dot.wi.gov
Special Provisions Formatting, Assembling Proposals	Cindy Moy	(608) 266-1631	cindy.moy@dot.wi.gov

**BPD, Design Standards and Oversight Section, Design Project Oversight Unit:**

Region	Name	Phone Number	Email Address
NC	Dan Tyler	(608) 267-7945	daniel.tyler@dot.wi.gov
NE	Gary Corcoran	(608) 264-9426	gary.corcoran@dot.wi.gov
NW	Nick Uitenbroek	(608) 267-1866	nicholas.uitenbroek@dot.wi.gov
SE	Richard Herrick	(608) 266-8495	richard.herrick@dot.wi.gov
SE Mega Projects Design	Travis Buros	(608) 789-5702	travis.buros@dot.wi.gov
SW	Michael Banaszak	(608) 261-2559	michael.banaszak@dot.wi.gov

**BPD, Construction Standards Oversight & Local Program Section, Division Major Projects and Construction Standards Unit:**

Role	Name	Phone Number	Email Address
Alternative Contracting	Benjamin Thompson	(608) 246-3856	benjamin.thompson@dot.wi.gov
SE Freeways Construction Oversight	Brian DuPont	(414) 940-9652	brian.dupont@dot.wi.gov

**BPD, Proposal Management Section, Proposal Development Unit:**

Region	Name	Phone Number	Email Address
NE, NC	Cyle Haag	(608) 266-5563	cyle.haag@dot.wi.gov
SW, NW	Cyle Haag	(608) 266-5563	cyle.haag@dot.wi.gov
SE, N-S Fwy	Cyle Haag	(608) 266-5563	cyle.haag@dot.wi.gov

**Bureau of Traffic Operations (BTO), Traffic Systems and Management Section, Traffic Systems Unit:**

Role	Name	Phone Number	Email Address
Traffic Signals	David Karnes	(414) 220-6804	david.karnes@dot.wi.gov
ITS	Ahmet Demirbilek	(414) 220-6801	ahmet.demirbilek@dot.wi.gov
Electrical	Ahmet Demirbilek	(414) 220-6801	ahmet.demirbilek@dot.wi.gov

**BTO, Traffic Engineering and Safety Section, Traffic Design Unit:**

Role	Name	Phone Number	Email Address
Marking	Jeannie Silver	(608) 246-4508	jeannie.silver@dot.wi.gov
Signing	Ryan Mayer	(608) 246-3810	ryan.mayer@dot.wi.gov
Work Zone	Andrew Heidtke	(414) 322-4185	andrew.heidtke@dot.wi.gov

**Bureau of Highway Maintenance, Highway Maintenance and Roadside Management Section:**

Role	Name	Phone Number	Email Address
Pre and Post-PS&E, Veg. Management	Mark Polega	(608) 266-6791	mark.polega@dot.wi.gov
Pre and Post-PS&E, Veg. Management	Christa Schaefer	(608) 266-3943	christa.schaefer@dot.wi.gov

**Bureau of Technical Services, Environmental Service Section and Environmental Process & Documentation Section:**

Role	Name	Phone Number	Email Address
Native Vegetation/Wetlands	Alyssa Barrette	(608) 266-1017	alyssa.barrette@dot.wi.gov
Asbestos/Hazardous Materials	Shar TeBeest	(608) 266-1476	sharlene.tebeest@dot.wi.gov
Archeological Sites	Lynn Cloud	(608) 266-0099	lynn.cloud@dot.wi.gov
Air Quality and Noise	Joel Brown	(608) 261-0137	joel.brown@dot.wi.gov

Utility Example

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ID: 5100-07-71	Contract ID: 20131112004	Contract Type: LET	FHWA Oversight: NO	SWB Cleared: No
Title: CASHTON-ONTARIO	Federal ID: WISC 2013458	Region: SW	County: MONROE	Region Cleared: No
Limits: CASHTON ELY TO BRUSH CREEK BRIDGE	Concept: RECONDITION	Route: STH 33	Status: A	PSE Date: 05/01/2013
Manager: VANDER WIELEN, ANTHO	Supervisor: GREGAS III, JOSEPH A	Leader:		

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**Subject Area:** UTL  
**Subject:** UTLs not acquired  
**Author:** Gary Jackson  
**Add Date:** 04/29/2013  
**Note:** There have been some late plan changes that require utility redesign and cost revisions to 2 utility estimates. Time has also been included for DOT CO Utility Section review time. All parcels are expected to be acquired by 6-28-13. Gary Jackson 4-26-13.

Questions about the content of this page:

Contact Name: [WISDOT Computer Help Desk](#) 1-800-362-3050

UTL Exceptions

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ID: 5100-07-71	Contract ID: 20131112004	Contract Type: LET	FHWA Oversight: NO	SWB Cleared: No
Title: CASHTON-ONTARIO	Federal ID: WISC 2013458	Region: SW	County: MONROE	Region Cleared: No
Limits: CASHTON ELY TO BRUSH CREEK BRIDGE	Concept: RECONDITION	Route: STH 33	Status: A	PSE Date: 05/01/2013
Manager: VANDER WIELEN, ANTHO	Supervisor: GREGAS III, JOSEPH A	Leader:		

**UTILITY EXCEPTION:**

<input type="button" value="Clear Utility Exception"/>	<b>Exception Recommendation By:</b> Julie DeBauche	<b>Anticipated Completion Date:</b> 09/19/2013
<input type="button" value="Clear Exception"/>		<b>Exception: If Set Now Cleared?</b> false

Reason exception is required:	Parcel(s) not clear for letting <small>These parcels have some late plan changes that require utility redesign and cost revisions to 2 utility estimates. Time has also been included for DOT CO Utility Section review time. All parcels are expected to be acquired by 6-28-13. Gary Jackson</small>
Reason exception is required:	None
Reason exception is required:	None
Reason exception is required:	None

Mitigation step required:	None
---------------------------	------

**Approvals:**

<input type="button" value="TSS Request Approval"/>	<b>Exception Approval By:</b>	<b>Exception Approval Date:</b>
<input type="button" value="PDS Request Approval"/>	<b>Exception Approval By:</b>	<b>Exception Approval Date:</b>
<input type="button" value="ETS Approval"/>	<b>Exception Approval By:</b>	<b>Exception Approval Date:</b>

<https://tms1.dot.state.wi.us/pse/projectDetails.do?method=viewUtilException>[8/15/2013 6:45:56 PM]

ID: 1060-33-72	Contract ID: 20130910002	Contract Type: LET	FHWA Oversight: YES	SWB Cleared: No
Title: ZOO IC, WATERTOWN PLANK INTERCHANGE	Federal ID: WISC 2013420	Region: SE	County: MILWAUKEE	Region Cleared: No
Limits: WATERTOWN PLANK INTERCHANGE	Concept: CONST/BRIDGE REPLACEMENT	Route: USH 45	Status: A	PSE Date: 05/01/2013
Manager: FUJERL, KURT G	Supervisor: ROSELLE, JASON M	Leader:		

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**Subject Area:** UTL

**Subject:** Parcels to acquire. final usr required

**Author:** Julie DeBauche

**Add Date:** 07/09/2013

**Note:** Parcels to acquire. Final USR required. JD 7/9/2013

Questions about the content of this page:  
 Contact Name: [WisDOT Computer Help Desk](#) 1-800-362-3050

UTL Exceptions

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ID: 1060-33-72	Contract ID: 20130910002	Contract Type: LET	FHWA Oversight: YES	SWB Cleared: No
Title: ZOO IC, WATERTOWN PLANK INTERCHANGE	Federal ID: WISC 2013420	Region: SE	County: MILWAUKEE	Region Cleared: No
Limits: WATERTOWN PLANK INTERCHANGE	Concept: CONST/BRIDGE REPLACEMENT	Route: USH 45	Status: A	PSE Date: 05/01/2013
Manager: FUJERL, KURT G	Supervisor: ROSELLE, JASON M	Leader:		

UTILITY EXCEPTION:

<input type="button" value="Clear Utility Exception"/>	<b>Exception Recommendation By:</b> Sandra Ratz	<b>Anticipated Completion Date:</b> 09/19/2013
<input type="button" value="Clear Exception"/>		<b>Exception: If Set Now Cleared?</b> false

Reason exception is required:	<input type="text" value="E61"/> <small>Thank You! We have noted your changes. You will receive an email notification when your utility exception is approved. You may also check the status of your utility exception online. All requests are processed by 1-2-13. Every Day!</small>
Reason exception is required:	<input type="text" value="None"/>
Reason exception is required:	<input type="text" value="None"/>
Reason exception is required:	<input type="text" value="None"/>

Mitigation step required:	<input type="text" value="None"/>
---------------------------	-----------------------------------

Approvals:

<input type="button" value="TSS Request Approval"/>	<b>Exception Approval By:</b> Claudia Peterson	<b>Exception Approval Date:</b> 06/27/2013
<input type="button" value="PCS Request Approval"/>	<b>Exception Approval By:</b> Roberto Gutierrez	<b>Exception Approval Date:</b> 06/27/2013
<input type="button" value="ETS Approval"/>	<b>Exception Approval By:</b>	<b>Exception Approval Date:</b>

Real Estate Examples

Project View Note Details - Windows Internet Explorer

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ID: 3042-00-73	Contract ID: 20131210002	Contract Type: LET	FHWA Oversight: NO	SWB Cleared: No
Title: LOWELL - HARTFORD	Federal ID: WISC 2013507	Region: SW	County: DODGE	Region Cleared: Yes
Limits: CTH P INTERSECTION	Concept: CONST OPS/INTERSECTION IMPROVEMENTS	Route: STH 60	Status: A	PSE Date: 08/01/2013
Manager: BALACHANDRAN, LALITH	Supervisor: STROBEL JR, WILLIAM	Leader:		

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**Subject Area:** RE  
**Subject:** RW Cert  
**Author:** James Kuehn  
**Add Date:** 07/30/2013  
**Note:** Right of way Cert Status 1 was sent to Lalitha Balachandran, SW Region Project Manager on 7/31/13. Jim Kuehn

Questions about the content of this page:  
 Contact Name: WisDOT Computer Help Desk 1-800-362-3050

RE Exceptions - Windows Internet Explorer

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ID: 1206-07-78	Contract ID: 20131112014	Contract Type: LET	FHWA Oversight: YES	SWB Cleared: No
Title: MOUNT HOREB - MADISON	Federal ID: WISC 2013495	Region: SW	County: DANE	Region Cleared: No
Limits: RAYMOND RD TO MADISON BELTLINE	Concept: CONST OPS/RECSTE	Route: USH 18	Status: A	PSE Date: 08/01/2013
Manager: CHASE, WAYNE R	Supervisor: STEINER, JOHN J	Leader:		

**REAL ESTATE EXCEPTION**

<a href="#">Create RE Exception</a>	<b>Exception Recommendation By:</b> James Kuehn	<b>Anticipated Completion Date:</b> 09/16/2013
<a href="#">Clear RE Exception</a>		<b>Exception: If Set Now Cleared?</b> false
Reason exception is required:	Parcels are not acquired yet 7/31/13 Parcel 29 not acquired. Purchase agreement being signed. Closing or Award no later than September 16th before the scheduled Ad Meeting date of October 1, 2013. James	
Reason exception is required:	None	
Reason exception is required:	None	

Letting Date	PSE Due	PSE Submitted To FHWA	AD Meeting	Ad on WISDOT Internet Site
<b>Tuesday</b>				
May 11, 21 Jun 8, 21 Jul 13, 21  - Aug 10, 21 Sep 14, 21 Oct 12, 21  Nov 9, 21 Dec 14, 21 Jan 11, 22  <u>2022</u> Feb 8, 22 Mar 8, 22 Apr 12, 22	<u>2021</u> Feb 1  May 1  Aug 1  Nov 1	Mar 15, 21 Apr 12, 21 May 17, 21  Jun 14, 21 Jul 19, 21 Aug 16, 21  Sep 13, 21 Oct 18, 21 Nov 15, 21  Dec 13, 21 Jan 10, 22 Feb 14, 22	Mar 30, 21 Apr 27, 21 Jun 1, 21  Jun 29, 21 Aug 3, 21 Aug 31, 21  Sep 28, 21 Nov 2, 21 Nov 30, 21  Dec 28, 21 Jan 25, 22 Mar 1, 22	Apr 6, 21 May 4, 21 Jun 8, 21  Jul 6, 21 Aug 10, 21 Sep 7, 21  Oct 5, 21 Nov 9, 21 Dec 7, 21  Jan 4, 22 Feb 1, 22 Mar 8, 22
May 10, 22 Jun 14, 22 Jul 12, 22  - Aug 9, 22 Sep 13, 22 Oct 11, 22  Nov 8, 22 Dec 13, 22 Jan 10, 23  <u>2023</u> Feb 14, 23 Mar 14, 23 Apr 11, 23	<u>2022</u> Feb 1  May 1  Aug 1  Nov 1	Mar 14, 22 Apr 18, 22 May 16, 22  Jun 13, 22 Jul 18, 22 Aug 15, 22  Sep 12, 22 Oct 17, 22 Nov 14, 22  Dec 19, 22 Jan 17, 23 Feb 13, 23	Mar 29, 22 May 3, 22 May 31, 22  Jun 28, 22 Aug 2, 22 Aug 30, 22  Sep 27, 22 Nov 1, 22 Nov 29, 22  Jan 3, 23 Jan 31, 23 Feb 28, 23	Apr 5, 22 May 10, 22 Jun 7, 22  Jul 5, 22 Aug 9, 22 Sep 6, 22  Oct 4, 22 Nov 8, 22 Dec 6, 22  Jan 10, 23 Feb 7, 23 Mar 7, 23
May 9, 23 Jun 13, 23 Jul 11, 23  - Aug 8, 23 Sep 12, 23 Oct 10, 23	<u>2023</u> Feb 1  May 1	Mar 13, 23 Apr 17, 23 May 15, 23  Jun 12, 23 Jul 17, 23 Aug 14, 23	Mar 28, 23 May 2, 23 May 30, 23  Jun 27, 23 Aug 1, 23 Aug 29, 23	Apr 4, 23 May 9, 23 Jun 6, 23  Jul 5, 23 Aug 8, 23 Sep 5, 23



FDM 19-1 Attachment 1.5 Proposal Preparation Process Schedule

<p align="center">-</p> <p>Nov 14, 23 Dec 12, 23 Jan 9, 24</p> <p><b><u>2024</u></b> Feb 13, 24 Mar 12, 24 Apr 9, 24</p>	<p align="center">Aug 1</p>    <p align="center">Nov 1</p>	<p>Sep 18, 23 Oct 16, 23 Nov 13, 23</p>  <p>Dec 18, 23 Jan 16, 24 Feb 12, 24</p>	<p>Oct 3, 23 Oct 31, 23 Nov 28, 23</p>  <p>Jan 2, 24 Jan 30, 24 Feb 27, 24</p>	<p>Oct 10, 23 Nov 7, 23 Dec 5, 23</p>  <p>Jan 9, 24 Feb 6, 24 Mar 5, 24</p>
<p>May 14, 24 Jun 11, 24 Jul 9, 24</p> <p align="center">-</p> <p>Aug 13, 24 Sep 10, 24 Oct 8, 24</p> <p align="center">-</p> <p>Nov 12, 24 Dec 10, 24 Jan 14, 25</p> <p><b><u>2025</u></b> Feb 11, 25 Mar 11, 25 Apr 8, 25</p>	<p><b><u>2024</u></b> Feb 1</p>  <p align="center">May 1</p>  <p align="center">Aug 1</p>  <p align="center">Nov 1</p>	<p>Mar 18, 24 Apr 15, 24 May 13, 24</p>  <p>Jun 17, 24 Jul 15, 24 Aug 12, 24</p>  <p>Sep 16, 24 Oct 14, 24 Nov 18, 24</p>  <p>Dec 16, 24 Jan 13, 25 Feb 10, 25</p>	<p>Apr 2, 24 Apr 30, 24 May 28, 24</p>  <p>Jul 2, 24 Jul 30, 24 Aug 27, 24</p>  <p>Oct 1, 24 Oct 29, 24 Dec 3, 24</p>  <p>Jan 2, 25 Jan 28, 25 Feb 25, 25</p>	<p>Apr 9, 24 May 7, 24 Jun 4, 24</p>  <p>Jul 9, 24 Aug 6, 24 Sep 3, 24</p>  <p>Oct 8, 24 Nov 5, 24 Dec 10, 24</p>  <p>Jan 7, 25 Feb 4, 25 Mar 4, 25</p>
<p>May 13, 25 Jun 10, 25 Jul 8, 25</p> <p align="center">-</p> <p>Aug 12, 25 Sep 9, 25 Oct 14, 25</p> <p>Nov 11, 25 Dec 9, 25 Jan 13, 26</p> <p><b><u>2026</u></b> Feb 10, 26 Mar 10, 26 Apr 14, 26</p>	<p><b><u>2025</u></b> Feb 1</p>  <p align="center">May 1</p>  <p align="center">Aug 1</p>  <p align="center">Nov 1</p>	<p>Mar 17, 25 Apr 14, 25 May 12, 25</p>  <p>Jun 16, 25 Jul 14, 25 Aug 18, 25</p>  <p>Sep 15, 25 Oct 13, 25 Nov 17, 25</p>  <p>Dec 15, 25 Jan 12, 26 Feb 16, 26</p>	<p>Apr 1, 25 Apr 29, 25 May 27, 25</p>  <p>Jul 1, 25 Jul 29, 25 Sep 2, 25</p>  <p>Sep 30, 25 Oct 28, 25 Dec 2, 25</p>  <p>Dec 30, 25 Jan 27, 26 Mar 3, 26</p>	<p>Apr 8, 25 May 6, 25 Jun 3, 25</p>  <p>Jul 8, 25 Aug 5, 25 Sep 9, 25</p>  <p>Oct 7, 25 Nov 4, 25 Dec 9, 25</p>  <p>Jan 6, 26 Feb 3, 26 Mar 10, 26</p>
<p>May 12, 26 Jun 9, 26 Jul 14, 26</p>	<p><b><u>2026</u></b> Feb 1</p>	<p>Mar 16, 26 Apr 13, 26 May 18, 26</p>	<p>Mar 31, 26 Apr 28, 26 Jun 2, 26</p>	<p>Apr 7, 26 May 5, 26 Jun 9, 26</p>

*FDM 19-1 Attachment 1.5 Proposal Preparation Process Schedule*

<p>- Aug 11, 26 Sep 15, 26 * Oct 13, 26</p> <p>Nov 10, 26 Dec 8, 26 Jan 12, 27</p> <p><b><u>2027</u></b> Feb 9, 27 Mar 9, 27 Apr 13, 27</p>	<p>May 1</p> <p>Aug 1</p> <p>Nov 1</p>	<p>Jun 15, 26 Jul 20, 26 Aug 17, 26</p> <p>Sep 14, 26 Oct 12, 26 Nov 16, 26</p> <p>Dec 14, 26 Jan 11, 27 Feb 15, 27</p>	<p>Jun 30, 26 Aug 4, 26 Sep 1, 26</p> <p>Sep 29, 26 Oct 27, 26 Dec 1, 26</p> <p>Dec 29, 26 Jan 26, 27 Mar 2, 27</p>	<p>Jul 7, 26 Aug 11, 26 Sep 8, 26</p> <p>Oct 6, 26 Nov 3, 26 Dec 8, 26</p> <p>Jan 5, 27 Feb 2, 27 Mar 9, 27</p>
<p>May 11, 27 Jun 8, 27 Jul 13, 27</p> <p>- Aug 10, 27 Sep 14, 27 Oct 12, 27</p> <p>- Nov 9, 27 Dec 14, 27 Jan 11, 28</p> <p><b><u>2028</u></b> Feb 8, 28 Mar 14, 28 Apr 11, 28</p>	<p><b><u>2027</u></b> Feb 1</p> <p>May 1</p> <p>Aug 1</p> <p>Nov 1</p>	<p>Mar 15, 27 Apr 12, 27 May 17, 27</p> <p>Jun 14, 27 Jul 19, 27 Aug 16, 27</p> <p>Sep 13, 27 Oct 18, 27 Nov 15, 27</p> <p>Dec 13, 27 Jan 18, 28 Feb 14, 28</p>	<p>Mar 30, 27 Apr 27, 27 Jun 1, 27</p> <p>Jun 29, 27 Aug 3, 27 Aug 31, 27</p> <p>Sep 28, 27 Nov 2, 27 Nov 30, 27</p> <p>Dec 28, 27 Feb 1, 28 Feb 29, 28</p>	<p>Apr 6, 27 May 4, 27 Jun 8, 27</p> <p>Jul 6, 27 Aug 10, 27 Sep 7, 27</p> <p>Oct 5, 27 Nov 9, 27 Dec 7, 27</p> <p>Jan 4, 28 Feb 8, 28 Mar 7, 28</p>
<p>May 9, 28 Jun 13, 28 Jul 11, 28</p> <p>- Aug 8, 28 Sep 12, 28 Oct 10, 28</p> <p>- Nov 14, 28 Dec 12, 28 Jan 9, 29</p> <p><b><u>2029</u></b> Feb 13, 29 Mar 13, 29 Apr 10, 29</p>	<p><b><u>2028</u></b> Feb 1</p> <p>May 1</p> <p>Aug 1</p> <p>Nov 1</p>	<p>Mar 13, 28 Apr 17, 28 May 15, 28</p> <p>Jun 12, 28 Jul 17, 28 Aug 14, 28</p> <p>Sep 18, 28 Oct 16, 28 Nov 13, 28</p> <p>Dec 18, 28 Jan 16, 29 Feb 12, 29</p>	<p>Mar 28, 28 May 2, 28 May 30, 28</p> <p>Jun 27, 28 Aug 1, 28 Aug 29, 28</p> <p>Oct 3, 28 Oct 31, 28 Nov 28, 28</p> <p>Jan 2, 29 Jan 30, 29 Feb 27, 29</p>	<p>Apr 4, 28 May 9, 28 Jun 6, 28</p> <p>Jul 5, 28 Aug 8, 28 Sep 5, 28</p> <p>Oct 10, 28 Nov 7, 28 Dec 5, 28</p> <p>Jan 9, 29 Feb 6, 29 Mar 6, 29</p>
	<b><u>2029</u></b>			

*FDM 19-1 Attachment 1.5 Proposal Preparation Process Schedule*

May 8, 29 Jun 12, 29 Jul 10, 29  - Aug 14, 29 Sep 11, 29 Oct 9, 29  Nov 13, 29 Dec 11, 29 Jan 8, 30  <u><b>2030</b></u> Feb 12, 30 Mar 12, 30 Apr 9, 30	Feb 1   May 1   Aug 1   Nov 1	Mar 12, 29 Apr 16, 29 May 14, 29  Jun 18, 29 Jul 16, 29 Aug 13, 29  Sep 17, 29 Oct 15, 29 Nov 12, 29  Dec 17, 29 Jan 14, 30 Feb 11, 30	Mar 27, 29 May 1, 29 May 29, 29  Jul 3, 29 Jul 31, 29 Aug 28, 29  Oct 2, 29 Oct 30, 29 Nov 27, 29  Jan 2, 30 Jan 29, 30 Feb 26, 30	Apr 3, 29 May 8, 29 Jun 5, 29  Jul 10, 29 Aug 7, 29 Sep 4, 29  Oct 9, 29 Nov 6, 29 Dec 4, 29  Jan 8, 30 Feb 5, 30 Mar 5, 30
- May 14, 30 Jun 11, 30 Jul 9, 30  - Aug 13, 30 Sep 10, 30 Oct 8, 30  - Nov 12, 30 Dec 10, 30 Jan 14, 31  <u><b>2031</b></u> Feb 11, 31 Mar 11, 31 Apr 8, 31	<u><b>2030</b></u> Feb 1   May 1   Aug 1   Nov 1	Mar 18, 30 Apr 15, 30 May 13, 30  Jun 17, 30 Jul 15, 30 Aug 12, 30  Sep 16, 30 Oct 14, 30 Nov 18, 30  Dec 16, 30 Jan 13, 31 Feb 10, 31	Apr 2, 30 Apr 30, 30 May 28, 30  Jul 2, 30 Jul 30, 30 Aug 27, 30  Oct 1, 30 Oct 29, 30 Dec 3, 30  Jan 2, 31 Jan 28, 31 Feb 25, 31	Apr 9, 30 May 7, 30 Jun 4, 30  Jul 9, 30 Aug 6, 30 Sep 3, 30  Oct 8, 30 Nov 5, 30 Dec 10, 30  Jan 7, 31 Feb 4, 31 Mar 4, 31
- May 13, 31 Jun 10, 31 Jul 8, 31  - Aug 12, 31 Sep 9, 31 Oct 14, 31	<u><b>2031</b></u> Feb 1   May 1	Mar 17, 31 Apr 14, 31 May 12, 31  Jun 16, 31 Jul 14, 31 Aug 18, 31	Apr 1, 31 Apr 29, 31 May 27, 31  Jul 1, 31 Jul 29, 31 Sep 2, 31	Apr 8, 31 May 6, 31 Jun 3, 31  Jul 8, 31 Aug 5, 31 Sep 9, 31

\* Third Tuesday due to Labor day.



**PROJECT LETTING PROCESS FOR FISCAL YEAR "X"**

<b>Fiscal Year</b>	<b>Month</b>	<b>EVENTS</b>
"X minus 2"	May June	Start Development of Preliminary LIP for FY "X."
"X minus 1"	July	Jul 15: Preliminary LIP for FY "X" due in CO.
	August September October	Oct 1: LIP for FY "X" completed.
	November December January	Feb 1: PS&Es for May and June of FY "X minus 1" and July of FY "X" due in CO.
	February March April	
	May June July	May 1: PS&Es for August, September, and October of FY "X" due in CO.
"X"	August September October	Aug. 1: PS&Es for November, December, and January of FY "X" due in CO.
	November December January	Nov. 1: PS&Es for February, March, and April of FY "X" due in CO.
	February March April	Feb. 1: PS&Es for May and June of FY "X" and July of FY "X plus 1" due in CO.
	May June	
	"X plus 1"	July

This table shows only those events associated with a hypothetical fiscal year "X." Activities for the previous year and subsequent year would overlap into this schedule.

**SCHEDULE FOR ESTABLISHING ANNUAL (LIP)**

Error! Bookmark not defined. <b>Date</b>	<b>Activity</b>	<b>Responsibility</b>
By 5/1	Establish annual FY program levels	HPC & BSHP*
By 5/1	Publish statewide and region program levels and advise regions to adjust their programs accordingly.	PLP Committee
Start 5/1	Adjust programs to match authorized levels	Regions
By 6/1	Establish local programs	BSHP
6/1 - 7/15	Verify project delivery schedule. Based on PS&E ready date assign project to month and quarter to be let. Verify cost estimate. Verify major quantities.	Regions
By 7/15	Schedules copied Submit preliminary LIP to CO committee	BSHP & Regions
7/15 - 9/1	Compile monthly and quarterly let list, costs and quantities. Verify compliance with monthly and quarterly targets. Verify funding availability. Determine need for revisions.	PLP Committee
9/1 - 10/1	Solicit needed revisions and revise schedules to meet/satisfy various goals.	PLP Committee & Regions
By 10/1	Establish and publish LIP	PLP Committee

**Sample Letting Restriction List**

Date: 04/30/96

From:

To: David Dettmann

DETTMD - HFRC

Subject: Letting Restriction List, Dist \_\_\_\_\_

-----  
 This list identifies certain FY \_\_\_\_\_ projects that must be restricted to a particular letting and provides the reason for the restrictions.

Project ID #	Month of Letting	Reason for the Restriction (see below)
XXXX-XX-XX	Jan '97	#1
YYYY-YY-YY	Feb '97	#4
ZZZZ-ZZ-ZZ	Feb '97	#5, road must be open before school year starts.

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- #1 = Latest date to permit construction completion in calendar year.
  - #2 = Project sequencing; future projects depend upon timing of this one.
  - #3 = Provides lead time for delivery of steel or other materials.
  - #4 = Construction time for delivery of steel or other materials.
  - #5 = Permit opening to traffic by key date (explain).
  - #6 = Local commitments (explain).
  - #7 = Other (explain).

**QUARTERLY AND  
CUMULATIVE MONTHLY GOALS**

Letting Month	Allowable Range	
	Percent of Annual Let Goal	Example based on \$1 Billion Annual Let Goal (in Millions)
July	-2 - 12%	\$20 - 120
August	4 - 16%	\$40 - 160
September	6 - 20%	\$60 - 200
October	12 - 24%	\$120 - 240
November	24 - 35%	\$240 - 350
December	39 - 49%	\$390 - 490
January	52 - 62%	\$520 - 620
February	66 - 73%	\$660 - 730
March	80 - 87%	\$800 - 870
April	87 - 93%	\$870 - 930
May	93 - 97%	\$930 - 970
June	99 - 101%	\$970-1010





**PATENTED OR PROPRIETARY PRODUCT JUSTIFICATION**

Wisconsin Department of Transportation

**DT1584 9/2020**

**By signature of this document, the State official is certifying that in accordance with the requirements of FDM 19-1-5 this patented or proprietary item is:**

- Essential for synchronization (See 19-1-5.2.1)
- No equally suitable alternative exists (See 19-1-5.2.2)
- Specified product is deemed to be in the best interest of the public (See 19-1-5.2.3)
- Research (See 19-1-5.2.4)

Duration	Project Specific Information
<input checked="" type="checkbox"/> Project Specific <input type="checkbox"/> Statewide Certification (5 yrs maximum) Specify dates: From: <div style="text-align: center;">To:</div>	Project ID and Title

Product(s)/Material(s) and Name of Manufacturer:

Product Justification (Provide a short description of the justification for the proposed proprietary application in the context of FDM 19-1-5.2. Use no more than the space below, min. 9pt. font):

**Region Chief for region non-local project or  
Region Project Manager for region local  
program project or  
Bureau Chief for Statewide: (signature)**

Name

Date

## Selecting a Contract Type

